

## Highgate II Association • Annual Membership Meeting & Elections

February 11, 2020, 1:00 p.m. Minutes • KPCH Waterside Room

**Opening:** FirstService’s CAM Candi Raines provided the “Proof of Notice” verifying a total of 102 unit owners represented in person and by proxy. A quorum was established.

**Board Roll Call:** Bill Piper (President), Howard Levine (Vice President), Gary Krcil (Treasurer), Connie Pearson (Secretary), and Jeanne Smucker (Board Member) were present.

### **Meeting Call to Order: Bill Piper**

**Introductions:** Bill introduced the members of the Board.

**Elections:** Although there were two vacancies, there were no applications, election not required.

**Minutes:** Bill asked for approval of the 2019 Annual Meeting minutes. They were unanimously approved as there were no questions or comments.

**Treasurer’s Report:** Gary reported that the association’s cash assets and reserves are in a strong position. As of January 31, 2020, our cash assets are \$212,315.86. We have \$326,671.39 in reserve. Our 2019-2020 (April 2019-March 2020) budget is \$42,522.00 and as of 1/31/2020 we have used \$26,137.35. Someone asked about total of income that we have control of. Gary shared that it is 6%. There was also discussion regarding the life of our roofs.

### **President’s Report:**

- Recognitions:
  - Bob Sitzer – outgoing Irrigation POC
  - Don Cumming – incoming Irrigation POC
  - Karen King – Resident Greeter
  - Street Captains
    - Jeanne Smucker – Hadrian
    - Ray Bibisi – Halmrock
    - Barry Ravel – Harleston
    - Cathy Kilgore – Hawkhurst
    - Howie Levine – Heathfield
    - John Vultaggio – Hovington
  - Sonja Piper – anything Bill needs done
  - Leslie Cumming and Sonja Piper – Social Committee
- Accomplished this last year:
  - Gutter Guard project – 12 homes that met criteria had Gutter Guards ~~them~~ installed; Association charged \$60 to install on homes that did not meet the criteria. Still working on the project.

- Painting project completed
- New dumpsters installed
- Moved mailboxes on Hawkhurst
- Mosquito eating fish added to our water
- Plans for next year:
  - Repair curbing around homes
  - Replacing lights on light posts with LED Bulbs

### **New Business:**

#### **Resolutions:**

1. The motion was made and seconded to approve the resolution that any excess membership income over expenses for the year ending in March 31, 2020 shall be applied against the subsequent tax year membership assessments as provided by IRS Revenue Ruling 70-604. The funds will be applied to the operating account. Motion passed.
2. The motion was made and seconded to pay the COA an annual an annual total amount of \$5.00 per unit, this includes the annual COA membership dues, the Library Fund and Health Services. Motion passed.
3. The motion was made and seconded to waive the requirement for an Audited Financial Statement and provide in lieu thereof, a Report of Cash Receipts and Expenditures for the fiscal year ending March 31, 2020 in accordance with Chapter 718.111 (13) of the Florida Statutes and 61B—22.006 of the Florida Administrative Code. Motion passed.
4. Resolution – Motion was made by Tom Arvanites to approve; Seconded by Barbara Cox to amend Article XIII -USE AND OCCUPANCY of the Declaration of Condominium to permit certain pets in accordance with the Proposed Amendment distributed with the Notice and Agenda of this Annual Meeting. There was a vote of 83 Yeas (motion did not pass). As some members were unable to vote and ballots cast incorrectly, a suggestion was made that the meeting be recessed and completed at a later date.
5. Budget Review: The proposed assessment for April 1, 2020 and ends March 31, 2021 reflects an increase of \$6.55 per unit in monthly assessments.

Announcements/Good and Welfare

**Adjournment:** There being no further business, Wade Ehlen made a motion to recess and Kathy Kilgore seconded the motion. The meeting was recessed at approximately 1:35 p.m.

Respectively submitted,

Connie Pearson, Secretary